



Date/Time		Thursday 2 nd May @ 12pm	
Location		Zoom Meeting https://us02web.zoom.us/j/82148791136	
Welcome and Acknowledgment of Country	Chair	KS welcomed all at 12:00pm beginning with ALGWA Vic in the spirit of reconciliation acknowledges the traditional owners of country throughout Victoria and recognize their continuing connection to land, waters and culture. We pay respect to their Elders past, present and emerging.	
Attendees		President Mayor Cr Kylie Spears (KS), VP Metro, VP Rural - Deputy Mayor Cr Janet Pearce (JP), Cr Despi O'Connor (DOC), Cr Natalie Duffy (ND), Helen Coleman OAM (HC), Coral Ross AM (CR) Cr Michelle Kleinert OAM (MK). Mayor Cr Cuc Lam (CL). Mayor Cr Clare Williams (CW), Isabella May (IM), Cr Samantha McIntosh (SM) Carri Hollaway, Cr Kate Roper (entered at 12:09pm) Mayor Cr Denise Massoud (DM), (entered 12:13pm)	
Apologies received	Executive Officer	Pam Robinson AM, Cr Jennifer Anderson	
Minutes		Cr Michelle Kleinert OAM	
1. Minutes of previous AGM of April 27 th , 2023	Chair	Resolved to approve the minutes of the previous AGM of April 27 th , 2023	Moved ND Seconded JP CARRIED
2. Business arising from previous Minutes	Chair	No business arising	
	Chair	Move item number 6 on the agenda to item number 3	
3. Proposed changes to ALGWA VIC constitution	Chair	The constitution is being updated as model rules for Associations were updated in November 2023 and all incorporated associations are now required to update their constitution accordingly.	



		<p>The 2018 constitution was based on the then model rules. As you can see the 2023 model rules are vastly different. Therefore, track changes were not appropriate, the highlighted is what has come across from the old constitution the rest are the updated model rules as required by consumer affairs Victoria.</p> <p>All were thanked for the feedback received and the following amendments are recommended:</p> <p>Definitions Associate member should read Life Member</p> <p>9 Application for membership Add word 'to' Add that the individual /organisation</p> <p>9 Application for membership (1) To apply to become a member of the Association, a person must submit a written application to be lodged with the Secretary of the Association That the individual/organisation:</p> <p>11 New membership Remove 'both of' 11 New membership (4) A Council becomes a member of the Association from the date on which both of the following have occurred—</p> <p>13 General rights of members Remove 2 (a) 13 General rights of members (a)the member is a member other than an associate member; and Renumber (a) and (b)</p>	
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Role and powers

3(b) Add the word 'and' to

3 (c Remove the word 'may', move the comma from after 'until' to after 'next'

42 Role and powers

3)The Committee may—

- (a) appoint and remove staff; and
- (b) establish subcommittees consisting of members with terms of reference it considers appropriate, and
- (c) ~~May~~ appoint financial members of the Association, subject to these Rules, to act as delegates on behalf of the Committee until, the conclusion of the Annual General Meeting next, following the date of appointment.

51 Nominations

2. Remove word 'may'

2 (a) add the word 'may'

2(b) add the word 'this nomination must be'

51 Nominations

(2)An eligible member of the Association ~~may~~—

- (a) ~~may~~ nominate himself or herself; in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
- (b) ~~this nomination must be~~ delivered to the Secretary of the Association not less than 21 days before the date fixed for the holding of the annual general meeting.

69 Management of funds

Change Office Bearers to committee members

69 Management of funds

(5) All financial transactions must be authorised by 2 ~~Office bearers-Committee Members~~ and /or Executive Officer members.



		<p>81 Delegates & Representatives Remove the `.' After Bylaws Change formatting to bring the `at` after bylaws.</p> <p>81 Delegates & Representatives (1) The appointment of Delegates and/or Representatives to any organisation having the appropriate affiliation with Local Government shall be considered and appointments made as per the Bylaws at the Committee of Management meeting following the Annual General Meeting or at any subsequent Committee of Management Meeting.</p> <p>KS spoke to the changes and also some of the minor changes such as "Associate member, should have been "life member" and some other spelling, a work missing "and" and grammar changes. KS thanked those that assisted in pointing these minor changes.</p> <p>Recommendation: to approve the proposed changes to the ALGWA VIC constitution</p>	<p>Moved HC Seconded CR CARRIED</p>
4. Presidents Report	President	<p>KS gave her President report as a PowerPoint video to the song "I am Women" What an awesome journey. Thank you to all for your contribution to ALGWA Vic over this time.</p> <p>Recommendation: to receive and note the Presidents report</p>	<p>Moved JP Seconded CL CARRIED</p>
Giving thanks to President	Cr Janet Pearce	<p>JP thanked the outgoing President with the following speech. "Our Values: We are RESPECTFUL, TRUSTWORTHY and act with INTEGRITY. We are BRAVE, BOLD and continually strive for GENDER EQUALITY We are LEADERS and have INFLUENCE in the sector</p> <p>Kylie lives and breaths these values And so much more. I know all of us who have been on the committee since you were elected in 2020 have been witness to all the work at a committee level- our strategic planning days, reviewing our direction, mission and vision and formulating a plan to achieve this, subcommittees, submissions, meetings with Ministers and connections with other peak bodies and universities and understanding the importance of research....and you have pulled us all together.... It's easy to support a leader when you have so much respect for them and that's what we all have for you Kylie.</p>	



		<p>We know there is a proud history of your mother and grandmother and you can definitely add yourself to that.</p> <p>Your warmth and flair, your active listening, diplomacy, knowing what battles to pick- what are the non-negotiable and always focusing on the big picture, prioritising but still juggling a hundred balls, your ability to connect and empower, making time for people, your big heart and big earrings, your video presentations full of colour and song for your reports inspire us.... For being your genuine beautiful self and elevating the voices of women.</p> <p>ALGWA Vic Conference -Julie Hirsch- Leadership Presence and Impact. You ticked the box on everything mentioned.</p> <p>Presence-confident; authentic; eye contact; engaged; inclusion; smiling; charismatic; colourful; nice; warm; peaceful. Leadership- inclusive; inspirational; empathy; empowered and empowering; listens; representative, authentic; evidence based; respectful; responsible; caring; genuine; confident; emotional intelligence; humility; fun; empathetic; enabling; positive role model; good communicator; knowledge; negotiation; resilient; fair; courageous; vision; humble; protecting; uplifting others.</p> <p>We thank you for your commitment, the time and energy you have spent over these years... well it's simply amazingI don't think many people realise and understand how many many hours you have volunteered and dedicated to ALGWA Vic.</p> <p>It's been such a privilege and pleasure to work alongside you Kylie.... Wow I have learnt a great deal... we all have.... It's more than reassuring to know you are continuing on the committee. And I know I speak for everyone here extending a huge thank you for everything and our best wishes in your ongoing role for ALGWA National. "</p> <p>DM also thanked the President and said how ALGWA Vic is in a better place and future is brighter. ND thanked the President. You are a great leader and you are infectious. You give so much and have been a rock. Watching and learning from you and am most grateful. CL shared that the conference was fantastic and the amazing women you are. I agree with all that JP stated.</p>	
<p>5. Executive Officer Report</p>	<p>Executive Officer</p>	<p>The Executive Officer gave a verbal report with highlights of the work for 2023.</p> <ul style="list-style-type: none"> This included, thanking interns Brooke Davids, Wabbi Tolessa, Dua Haider, Sophia Biantara, Jayme Yankos and volunteers Carri Hollaway and Bianca Gibson. 	



		<ul style="list-style-type: none"> • Highlighting that ALGWA Vic hosted the ALGWA National Conference with council host Mornington Peninsula Shire. 157 Delegates attended, representing 73 different councils across Australia. • The ALGWA Vic Bursary 2023 was a face-to-face success. With first time sponsor for the event. Ventia. And the first time LG Pro was involved as the Supporting partner at the Melbourne Sea Life Aquarium. 7 Finalists from 6 councils across the State with Sophia Paterson from Glen Eira council winning the award and Highly commended going to Manningham City Council, Vanessa Bove. • 12 newsletters went out in 2023 • 12 online forums, networking and with speakers such as Mel Scadden & Sarah Rey (Justitia) on Code of Conduct. Building Positive Teams with Lydia Wilson and Julie Eisenbise speaking on life after council. • MK thanked the President for the success of another year under the leadership of Mayor Kylie Spears. No tears were shed. All were contained. • KS also acknowledged the volunteer hours in addition to the paid work of ALGWA Vic of the Executive Officer <p>Recommendation: to receive and note the Executive Officers verbal Report</p>	<p>Moved CW Seconded DOC CARRIED</p>
<p>6. Treasurers Report</p>	<p>Chair Finance & Risk</p>	<p>DM shared the treasurer's report and spoke to it.</p> <ul style="list-style-type: none"> • The receivables were rather high and the recommendation that we do all we can to follow up on this. • ALGWA Vic runs on a tight budget. • Although the report is a calendar year, our membership is July 1st of each year. So this can make it look healthier than it is. <p>DM opened up to questions.</p> <ul style="list-style-type: none"> • Question was asked about membership. If you don't get members. DM talked to how the budget is looked at month to month. 	



		<ul style="list-style-type: none"> • ND asked about the mentoring program. KS addressed the issue that we are still hoping for funding <p>Special thank you to the President and Cr Penny Flynn from Horsham Rural City Council who meets every month for an hour online to look through the finance. Penny was a true volunteer and was outstanding.</p> <p>Recommendation: to receive and note the Treasurers Report</p>	Moved DM Seconded ND CARRIED
7. Honorarium	Chair of Finance and Risk	<p>DM spoke to the Honorarium to the President for the work that has been done for the previous year. It equates to about one cent per hour. If membership increases then we could look at raising it.</p> <p>Recommendation: to approve the honorarium to the President of \$1000</p>	Moved DM Seconded CW CARRIED
8. Determination of annual membership fees	Chair of Finance and Risk	<ul style="list-style-type: none"> • Councils to increase Metro \$750, Regional \$500 and Rural \$350. • Individual to \$100. • Former Councillors to \$50. • Life Membership remains at \$0. • Organisation membership to increase Metro \$750, Regional \$500 and Rural \$350. <p>KS spoke to explaining the membership.</p> <p>Recommendation: to approve the increase in annual membership fees</p>	Moved DM Seconded DOC CARRIED
9. Election of Office Bearers	Chair	<p>Declared that all positions are vacant. Nominations have been received for:</p> <p>President; Nomination received for Mayor Clare Williams South Gippsland Shire</p> <ul style="list-style-type: none"> • Nominated by Cr Jenni Keerie • Seconded by Cr Mohya Davies <p>No other nominations received, I declare Mayor Clare Williams the President of ALGWA Vic</p> <p>Rural/Regional area Vice-President</p>	



	<p>Nomination received for Deputy Mayor Janet Pearce Macedon Ranges Shire</p> <ul style="list-style-type: none">• Nominated by Mayor Denise Massoud• Seconded by Cr Michelle Kleinert OAM <p>No other nominations received, I declare Deputy Mayor Janet Pearce the Rural/Regional area Vice-President of ALGWA Vic</p> <p>Metropolitan area Vice-President</p> <p>Nomination received for Cr Despi O'Connor Mornington Peninsula Shire</p> <ul style="list-style-type: none">• Nominated by Coral Ross AM• Seconded by Cr Sarah Race <p>No other nominations received, I declare Cr Despi O'Connor the Metropolitan area Vice-President of ALGWA Vic</p> <p>Up to 8 ordinary members elected under rule 53, one representing a Rural/Regional area, one representing the Metropolitan Melbourne area, and a maximum of six others.</p> <p>2. Metropolitan Melbourne area ordinary member</p> <p>Nomination received for Mayor Denise Massoud Whitehorse City council</p> <ul style="list-style-type: none">• Nominated by Cr Despi O'Connor• Seconded by Cr Michelle Kleinert OAM <p>I declare Mayor Denise Masoud the Metropolitan Melbourne area ordinary member of ALGWA Vic</p> <p>3. Ordinary member</p> <p>Nomination received for Coral Ross AM</p> <ul style="list-style-type: none">• Nominated by Helen Coleman OAM• Seconded by Mayor Kylie Spears <p>I declare Coral Ross AM an ordinary member Of ALGWA Vic</p> <p>4. Ordinary member</p> <p>Nomination received for Helen Coleman OAM</p> <ul style="list-style-type: none">• Nominated by Coral Ross AM• Seconded by Cr Natalie Duffy <p>I declare Helen Coleman OAM an ordinary member Of ALGWA Vic</p> <p>5. Ordinary member</p>	
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		<p>Nomination received for Mayor Cuc Lam</p> <ul style="list-style-type: none"> • Nominated by Deputy Mayor Janet Pearce • Seconded by Mayor Denise Massoud <p>I declare Mayor Cuc Lam an ordinary member Of ALGWA Vic</p>	
	<p>Chair</p>	<p>With the new constitution now in effect, the executive officer role is no longer an elected role. It is a paid role. I therefore require nominations from the floor to fulfill these new roles.</p> <p>Secretary Nomination received for Cr Despi O'Connor Mornington Peninsula Shire</p> <ul style="list-style-type: none"> • Nominated by Mayor Denise Massoud • Seconded by Coral Ross AM <p>No other nominations received, I declare Cr Despi O'Connor the Secretary of ALGWA Vic</p> <p>Treasurer Nomination received for Mayor Denise Massoud Whitehorse City Council</p> <ul style="list-style-type: none"> • Nominated by Mayor Kylie Spears • Seconded by Deputy Mayor Janet Pearce <p>No other nominations received declare Mayor Denise Masoud the Treasurer of ALGWA Vic</p> <p>With the new constitution now in effect, the following role has been added</p> <p>Past President Mayor Kylie Spears Maroondah City council</p> <p>With the new constitution now in effect, the following Ordinary Member positions now require nominations and I seek these from the floor</p> <p>1.Rural/Regional area ordinary member Nomination received for Cr Samatha McIntosh City of Ballarat</p> <ul style="list-style-type: none"> • Nominated by Mayor Clare Williams • Seconded by Cr Despi O'Connor <p>I declare Cr Samatha McIntosh the Rural/Regional area ordinary member of ALGWA Vic</p> <p>6.Ordinary member Nomination received for Cr Natalie Duffy Shire of Nillumbik</p>	



		<ul style="list-style-type: none"> • Nominated by Helen Coleman • Seconded by Denise <p>I declare Cr Natalie Duffy an ordinary member of ALGWA Vic</p> <p>7.Ordinary member Nomination received for Cr Kate Roper Mornington Peninsula Shire</p> <ul style="list-style-type: none"> • Nominated by Cr Despi O'Connor • Seconded by Cr Natalie Duffy <p>I declare Cr Kate Roper an ordinary member of ALGWA Vic</p> <p>Resolved to approve all the nominations received.</p>	<p>Moved HC Seconded CL CARRIED</p>
	<p>New President</p>	<p>Mayor Clare Williams to speak to the year ahead and thank outgoing executives.</p> <p>This is a copy of the new President speech</p> <p>“Thankyou Kylie, for your dedication to ALGWA Victoria, your leadership and commitment has made a significant difference. You are not going far and I look forward to continuing to work with you as the president of ALGWA national. To be here before all of you fabulous women now is a great achievement and one I am so thankful for. My journey in local government started with ALGWA’s Vic rural vice president deputy mayor Janet Pearce. The ALGWA Vic mentoring program provided me with invaluable guidance, support and encouragement, helping me navigate challenges, develop new skills, and grow as a leader in local government. It gave me the confidence to thrive. ALGWA Vic is here to empower women in local government. Providing women with the tools, resources, and support they need to succeed. Through mentorship programs, leadership training and networking opportunities, we create a community where women can thrive and excel in their roles. By amplifying their voices, advocating for gender equality, and breaking down barriers, we pave the way for more women to take leadership positions in government. In partnership with MAV, LGA, VLGA, LG PRO and with national organisations working to support more women in politics, such as women for election we will continue to build a more inclusive and diverse political landscape that reflects our needs and perspectives.</p>	



		I'm thrilled to be working closely with rural vice president Cr Janet Pearce, metro vice president Cr Despi O'Connor & the executive committee to enhance Advocacy, Communication & Collaboration. Together we stand and lead."	
10. General Business	Chair	No general business	
Close of Meeting		Meeting was closed at 12:54pm	